

# BARNS GREEN JUNIOR PLAYERS

Dear Junior Member

Welcome to the junior section of Barns Green Players. This pack is to let you have some useful notes to help you and documents for you to pass to your parents/guardian which gives them the information they need. There are a couple of pages they need to sign and return to the Director at the next rehearsal.

**Rehearsals** - You will be given a rehearsal schedule by the Director. Please ensure that you get to rehearsal on time. If you are unable to attend due to illness then please let the Director know before the start of the rehearsal. (The Director will provide a contact number/email address on the rehearsal schedule.) Anyone missing rehearsals without a valid reason may not be able to continue in that production.

At the end of a rehearsal please do not leave the hall until someone has arrived to collect you and let one of the adult members know when you are leaving and with who- Unless we have been informed by your parents/guardians of other arrangements.

We also want to ensure that anyone auditioning and taking a part in a production is committed to doing this - if you are in any way unsure of whether you are able to commit yourself 100% then please discuss this with the Director.

**Membership** - You need to pay your membership/renew your membership before the first rehearsal. Anyone not a member at the first rehearsal will not be able to be on stage and rehearse and will be asked to go home until they have paid their membership.

Membership can be done online through the Barns Green Players website. Once registered you will be sent an invoice which can be paid using paypal/credit card. You will then be made an active member.

Thank you for taking the time to read this and we hope it helps - if there is anything else you need to know then please ask any of the adult members. Enjoy the rehearsals and production and have fun!

*Barns Green Players Committee*

# BARNS GREEN JUNIOR PLAYERS

Dear Parent/Guardian

The committee of Barns Green Players would like to make you aware/remind you of our policy regarding child protection; a copy of this policy is available for your inspection.

We would also like to inform/remind you of our responsibilities towards your children:

- Barns Green Players will be responsible for any children involved in productions (junior or adult) during rehearsals, performances, workshop sessions (these to include costume/scenery making sessions and clearing up after productions) or after show parties.
- All children will be supervised by at least one adult at all times. We will have a designated chaperone at each dress rehearsal/production. An updated list of these chaperones/child protection officers will also be available for your inspection. All those on the list will have been DBS checked and we will accept these issued by other authorities/societies. All chaperones are licensed by WSCC and have been considered by the committee to be suitably responsible and trustworthy with regard to the welfare of young people.
- We would like to remind you that Barns Green Players' responsibility extends only towards children who remain inside the village hall or within the rehearsal area (for some productions this area may be the barn or lakeside at Sumner's Ponds, Barns Green). **Barns Green Players cannot be held responsible for the safety of any child leaving the hall or rehearsal area without adult supervision.** Parents or guardians must be responsible for accompanying their children to and from the village hall or rehearsal area; they must also collect their children promptly after rehearsals, workshop sessions, performances or after show parties, or let us know of alternative arrangements. All children will need to be signed in/out of the hall for rehearsals, performances and any after show parties.
- We would also ask that you complete the attached sheet providing us with emergency contact information and any appropriate medical information we should be aware of for your child.

- Parents will be asked to give permission for their children to attend after show parties; please note that we will not condone under-age drinking, but again we cannot be responsible for any children drinking alcohol outside the village hall or rehearsal/party area.
- Parents also need to be aware of the limitations of our changing facilities in the back room of the village hall (known as the David Francis Room/Jubilee Hall). This is used for make-up, costume changing and storage of some scenery. It is also used to gain access to the sides of the stage during performances. We will do our utmost to ensure that the room is partitioned to provide adults and children's changing areas, but this is a very busy area and it may not always be possible. However, they will always be overseen by the Chaperone. We therefore ask to you sign and return the slip overleaf as soon as possible.

If you have any other concerns regarding your child's involvement in our society please speak to one of the committee officers. We also ask you to sign the attached sheet concerning the taking of photos or images.

Thank you

Barns Green Players (chairman - Neale Francis).



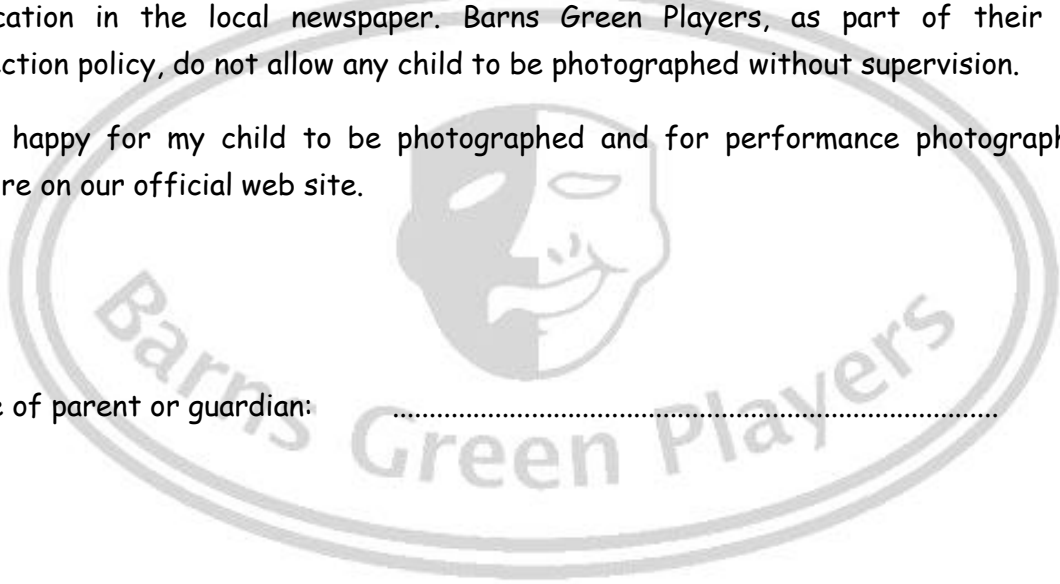
I have read and understood the letter regarding Barns Green Players' responsibility to my child.

I understand that Barns Green Players cannot be held responsible for my child's safety outside the village hall or rehearsal/party area, unless accompanied by an appropriate adult. I agree to ensure that my child is collected promptly at the end of rehearsals, workshop sessions, performances or after show parties, or by different agreement arranged with the director.

I understand the limitations of Barns Green Players' changing facilities and am happy for my child to use these facilities in the knowledge that he/she will be safely supervised.

I understand that Barns Green Players do not intend to restrict the taking of photographs during junior performances and that photographs may also be taken for publication in the local newspaper. Barns Green Players, as part of their child protection policy, do not allow any child to be photographed without supervision.

I am happy for my child to be photographed and for performance photographs to feature on our official web site.



Name of parent or guardian: .....

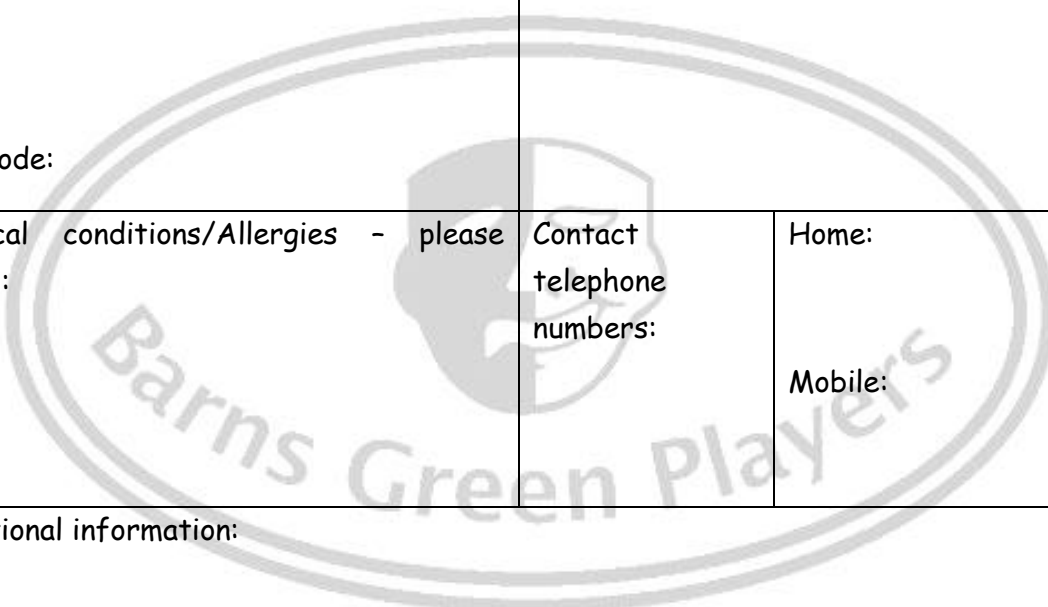
Signature of parent or guardian: .....

Name of child: .....

Date: .....

# CHILD'S INDIVIDUAL RECORD SHEET

Child's full name:		Date of birth:	
Address:		Parent/Guardian name(s):	
Postcode:			
Medical conditions/Allergies - please detail:	Contact telephone numbers:	Home:	Mobile:
Additional information:			

A large, faint watermark of the Barns Green Players logo is centered on the page. The logo consists of a shield with a stylized figure inside, surrounded by the text "Barns Green Players" in a circular arrangement.

# BARNS GREEN JUNIOR PLAYERS

Dear Parent/Guardian of:.....

On Saturday 28th January 2023 we shall be having our usual after-show party in the village hall and all the cast and crew are welcome to attend. We would like to take this opportunity to remind you of the following:

- As always, we can only be responsible for under 18s inside the village hall.
- Under 18s **must** be collected from the village hall by **12.00pm** or given written permission to be collected by another appropriate adult at that time, **or** to walk home with a friend. They must inform an adult when they are leaving in order to be signed out.
- We will not condone under-age drinking.

**Please sign and return this slip as soon as possible-failure to do so will mean that your child/children will not be able to attend the party.**

**Thank You - The committee of Barns Green Players.**

.....  
I have read and understood the above.

.....will/will not attend the after-show party.

I will be collecting them from the village hall at 12.00pm.

OR they will be collected at 12.00pm by .....

OR I give permission for them to walk home with .....

at 12.00pm.

(PLEASE COMPLETE AND CIRCLE WHICH OF THE ABOVE APPLIES)

Signed.....